

SHADOW EXECUTIVE
10 APRIL 2008

SUBJECT	TRANSITIONAL TASK FORCES (To appoint members to serve upon the Transitional Task Forces which will support the Executive)
REPORT OF	The Proper Officer of Mid Bedfordshire District Council
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IMPLICATIONS

SUSTAINABILITY	None
FINANCIAL	The Bedfordshire (Structural Changes) Order 2008 provides for expenditure incurred by the Shadow Authority to be divided among and paid by the constituent authorities in such proportion as may be agreed by them and Bedford Borough Council.
LEGAL	The Bedfordshire (Structural Changes) Order 2008
PERSONNEL/EQUAL OPPORTUNITIES	None
COMMUNITY DEV/SAFETY	None
TRADE UNIONS	None
HUMAN RIGHTS	None
KEY ISSUE	No

OTHER DOCUMENTS RELEVANT TO REPORT

None

RECOMMENDATIONS:

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| <p>1. That the Executive appoint two members from each Constituent Authority, together with the relevant Portfolio holder, to serve upon the following Transitional Task Forces:-</p> <ul style="list-style-type: none"> (a) Children, Young People and Families (b) Social Care, Health and Housing (c) Safer and Stronger Communities (d) Sustainable Development (e) Customers and Community Engagement (f) Corporate Resources |
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2. That the Shadow Executive also designate a lead member in respect of each of the above Transitional Task Forces.

*Reason for
Recommendation*

To enable the early establishment of the proposed Transitional Task Forces which will play an integral role in assisting the Shadow Executive in policy development for Central Bedfordshire.

1. The Shadow Executive will be supported by six member-level transitional task forces (TTFs), each focusing on one of the executive portfolios. They will provide overview and advice on policy development including pre-scrutiny of issues, costed options and policy proposals in respect of major services in transition.
2. TTFs will be dynamic working groups, supported by the relevant shadow portfolio holder and providing for a wide involvement of both executive and non-executive members. They will need to be proactive and react quickly to the very tight timescales which have to be adhered to in order to meet the 1 April 2009 deadline. For this reason, TTFs will be informal bodies, able to convene at short notice and with the flexibility to meet outside the formal public committee structure (as with existing member task forces in both District Councils). They will not have any delegated decision-making powers and will make recommendations to the Shadow Executive.
3. At this stage the members are expected to comprise the relevant portfolio holder and two members from each of the three constituent authorities, with the option to bring in additional expertise or specialist knowledge if appropriate.
4. Whilst as informal working groups, there is no requirement for proportionality, it is proposed that the seats be allocated on a broadly proportional basis having regard to the political make-up of the three Constituent Authorities.
5. The Shadow Executive is accordingly invited to determine the membership (including the lead member) of each TTF.
6. The frequency of their meetings will be determined by the work priorities. It is suggested that the meetings could be held at the offices of the member chairing the TTF at a time to be agreed by members of the TTF.

Background Papers: None

Location of Papers: N/A

File Reference: N/A